



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : CLOCKWERK STATIONERY TRADING
 Address : Blk 1 Lot 21 Durian Street, Dividend Homes Subdivision, Barangay San Juan, Taytay, Rizal

P.O. No. : 23-05-0207
 Date : 17 May 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 15 Calendar days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PACK	40	Photo Paper, TM STAR 8.5" x 11", 200gsm, 10 pieces per pack	80.00	3,200.00
2	REAMS	65	Bond Paper, COPY ONE Size: A4, 8 1/4" x 11 3/4", 70 gsm, 500's per ream	300.00	19,500.00
3	REAMS	20	Bond Paper, COPY ONE Size: Long, 8 1/2" x 13", 70 gsm, 500's per ream	310.00	6,200.00
4	PCS	360	Steno Notebook, OFFICEMATE 40 leaves, 153mm x 228mm	15.00	5,400.00
5	PCS	400	Expanding Plastic Envelope with Handle, TM STAR Color: Blue, Size: Long, 11"x15"	120.00	48,000.00
6	BOX	20	Pencil #2, HBW 12 pcs / box	65.00	1,300.00
7	BOX	16	Ballpen, PANDA Color: Black, 25 pcs. / box, 0.7mm	160.00	2,560.00
8	PCS	400	Id holder with lace, GENERIC Landscape, 115 x 92 mm, Color: Blue, laid flat	25.00	10,000.00

Control No. **4421** SUBTOTAL : **Php 96,160.00**

Total Amount in Words Ninety-six Thousand One Hundred Sixty Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

TYRONE JOSHUA C. VILLANUEVA
 (Signature over printed name of Supplier)
May 30, 2023
 Date

VICTOR MA REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. : <p style="text-align: center;"><u>BRYANT MERYLL RUIZ Q. WONG</u> (Authorized Official)</p>	Funds Available <p style="text-align: center;"><u>JUVY A CUENCO</u> Chief Accountant</p>	Amount : <u>₱ 250,230.-</u> OBR No. : <u>100-2023-09-0044-1999</u>
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PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **CLOCKWERK STATIONERY TRADING**
 Address : Blk 1 Lot 21 Durian Street, Dividend Homes Subdivision, Barangay San Juan, Taytay, Rizal

P.O. No. : 23-05-0207
 Date : 17 May 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 15 Calendar days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
9	PCS	95	Permanent marker, PILOT Color: Black, broad	50.00	4,750.00
10	PCS	95	Whiteboard Marker, ARTLINE Color: Black, broad	60.00	5,700.00
11	ROLLS	8	Plastic cover, LOCAL Gauge 2.6, width: x1.2 length (50 meters) Transparent	1,300.00	10,400.00
12	PCS	28	Scissors, TM STAR Size: 8 1/2" stainless, heavy duty	70.00	1,960.00
13	PCS	20	Ruler, LOCAL 18" made of hard plastic	25.00	500.00
14	PCS	4	Pencil Sharpener, HBW Heavy Duty, Color: Blue, 8mm, Rotary	300.00	1,200.00
15	PCS	40	Clear Tape, FLEX 2 inches, 48mm, 50m	30.00	1,200.00
16	PCS	60	Masking Tape, MGK 1 inch, 3m	30.00	1,800.00

Control No. **4421** SUBTOTAL : **Php 123,670.00**

Total Amount in Words *One Hundred Twenty-three Thousand Six Hundred Seventy Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :



TYRONE JOSHUA C. VILLANUEVA
 (Signature over printed name of Supplier)
May 20, 2023
 Date

VICTOR MA REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :


BRYANT MERYLL RUIZ Q. WONG
 (Authorized Official)

Funds Available :


JUVY A. CUENCO
 Chief Accountant

Amount : 250,290.-
 OBR No. : 100-2023-09
0044-1999



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **CLOCKWERK STATIONERY TRADING**
 Address : Blk 1 Lot 21 Durian Street, Dividend Homes Subdivision, Barangay San Juan, Taytay, Rizal

P.O. No. : 23-05-0207
 Date : 17 May 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 15 Calendar days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
17	PACKS	70	Parchment Paper, LOCAL Color: Beige or Cream, 9 1/2" x 12", 10's / Pack	70.00	4,900.00
18	SETS	16	Playing Cards, LOCAL Waterproof Plastic Card with Complete Set Ace to King	45.00	720.00
19	PCS	400	Certificate Holder, ADVENTURER Color: Blue, 9 1/2" x 12", Clear Transparency	45.00	18,000.00
20	SET	18	HP Smart Tank 519 ink, HP Color: Black, Cyan, Magenta, Yellow	2,000.00	36,000.00
21	PCS	30	Whiteboard marker, ARTLINE Color: Red, broad	60.00	1,800.00
22	PCS	30	Whiteboard Marker, ARTLINE Color: Blue, broad	60.00	1,800.00
23	BOTTLE	4	Whiteboard Markers Ink Refill, ARTLINE Color Black, 30ml, with dropper	105.00	420.00
24	BOTTLE	4	Whiteboard Markers Ink Refill, ARTLINE Color Red, 30ml, with dropper	105.00	420.00

Control No. **4421** **SUBTOTAL :** **Php 187,730.00**

Total Amount in Words *One Hundred Eighty-seven Thousand Seven Hundred Thirty Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

TYRONE JOSHUA C. VILLANUEVA
 (Signature over printed name of Supplier)

 Date May 20, 2023

VICTOR MA REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :

BRYANT MERYLL RUIZ Q. WONG
 (Authorized Official)

Funds Available :

JUVY A. QUENCO
 Chief Accountant

Amount : ₱ 250,230.-
 OBR No. : 100-2023-03-
0044-199A



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : CLOCKWERK STATIONERY TRADING
 Address : Blk 1 Lot 21 Durian Street, Dividend Homes Subdivision, Barangay San Juan, Taytay, Rizal

P.O. No. : 23-05-0207
 Date : 17 May 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 15 Calendar days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
25	BOTTLE	4	Whiteboard Markers Ink Refill, ARTLINE Color Blue, 30ml, with dropper	105.00	420.00
26	PCS	20	Permanent Marker, PILOT Color: Red, broad	50.00	1,000.00
27	PCS	20	Permanent Marker, PILOT Color: Blue, broad	50.00	1,000.00
28	BOTTLE	4	Permanent Marker Ink Refill, PILOT Color Black, 30ml, with dropper	100.00	400.00
29	BOTTLE	4	Permanent Marker Ink Refill, PILOT Color Red, 30ml, with dropper	100.00	400.00
30	BOTTLE	4	Permanent Marker Ink Refill, PILOT Color Blue, 30ml, with dropper	100.00	400.00
31	PCS	8	Masking Tape, LOCAL 2 inches, 3m	60.00	480.00
32	PCS	8	Clear Tape, FLEX 1 inch, 50m	20.00	160.00

Control No. **4421** SUBTOTAL : **Php 191,990.00**

Total Amount in Words *One Hundred Ninety-one Thousand Nine Hundred Ninety Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

TYRONE JOSHUA C. VILLANUEVA
 (Signature over printed name of Supplier)
17 May 2023
 Date

VICTOR MA REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :

BRYANT MERYLL RUIZ Q. WONG
 (Authorized Official)

Funds Available :

JUVY A. CUENCO
 Chief Accountant

Amount : 250,230.-
 OBR No. : 100-2023-09
0044-1999



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : CLOCKWERK STATIONERY TRADING
 Address : Blk 1 Lot 21 Durian Street, Divedend Homes Subdivision, Barangay San Juan, Taytay, Rizal

P.O. No. : 23-05-0207
 Date : 17 May 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 15 Calendar days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
33	PCS	200	Brown Envelope, OFFICEMAX Size: Long, 11" x 15"	4.00	800.00
34	REAM	8	Multi Colored Paper, LOCAL (8.5" x 11", 250 sheets / ream, 70gsm)	500.00	4,000.00
35	ROLLS	4	Manila Paper, LOCAL 48 GSM, 36"x48"	300.00	1,200.00
36	PCS	15	NAME STANDEE ACRYLIC, CUSTOMIZED 3 inches x 12 inches	300.00	4,500.00
37	PCS	200	Comb Binder Ring Spines, LOCAL (20-22-Rings; size 12mm)	12.00	2,400.00
38	PCS	1	Comb binding machine, DELI Number of Punched Sheets: up to 25 sheets Master: 4 Binding Ability: 425 sheets Adjustable Spacing: 2.5/ 3.5/ 6.5 Hole Shapes: 3mm x 8mm, Hole Spacing: 14.3mm Size: 385mm x 275mm x 325mm	3,500.00	3,500.00

Control No. **4421** SUBTOTAL : **Php 208,390.00**

Total Amount in Words *Two Hundred Eight Thousand Three Hundred Ninety Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

TYRONE JOSHUA C. VILLANUEVA
 (Signature over printed name of Supplier)
May 30, 2023
 Date

VICTOR MA REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :

BRYANT MERYLL RUIZ Q. WONG
 (Authorized Official)

Funds Available :

JUVY A. CUENCO
 Chief Accountant

Amount : 250,230.-
 OBR No. : 100-2023-03
0044-1999



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : CLOCKWERK STATIONERY TRADING
Address : Blk 1 Lot 21 Durian Street, Dividend Homes Subdivision, Barangay San Juan, Taytay, Rizal

P.O. No. : 23-05-0207
Date : 17 May 2023
Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
Date of Delivery : _____

Delivery Term : 15 Calendar days
Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
39	PCS	100	White Canvass Bag, CUSTOMIZED With Pasig CDRRMO, Pasig City Hall and Umaagos ang PAG-ASA logo, (size range 4 in - 5 in diameter) -Canvass Re-useable -Size Range: (LxHxW) 13 in x 16 in x 12 in to 14 in x 16 in x 4 in -Cloth type similar to tote bags	380.00	38,000.00
40	PCS	4	Whiteboard Eraser, LOCAL Size: 25 cm x 35 cm	50.00	200.00
41	PCS	4	Whiteboard Eraser Magnetic, LOCAL Size: 25 cm x 35 cm	60.00	240.00
42	PCS	2	Heavy duty Metal Stapler, LOCAL #35, 200 pages capacity	1,600.00	3,200.00
43	BOX	4	Staple Strips, LOCAL Size: #35 ***** <i>Nothing Follows</i> *****	50.00	200.00
Training Materials for BICS, Contingency Planning Training Course and Formulation Workshop for the use of Pasig City Disaster Risk Reduction and Management Office					

Control No. **4421**

GRAND TOTAL :

Php **250,230.00**

Total Amount in Words *Two Hundred Fifty Thousand Two Hundred Thirty Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :

TYRONE JOSHUA C. VILLANUEVA

(Signature over printed name of Supplier)

17 May 2023
Date

Very truly yours,

VICTOR MA REGIS N. SOTTO

(Authorized Official)

City Mayor

Requisitioning Office/Dept. :

BRYANT MERYLL RUIZ Q. WONG

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : 250,230.-

OBR No. : 100-2023-03

0044-1999